

SUBJECT TO APPROVAL OF THE PLANNING AND ASSESSMENT COMMITTEE ON JANUARY 9, 2003

**SC COMMISSION ON HIGHER EDUCATION
PLANNING AND ASSESSMENT COMMITTEE**

MINUTES

October 24, 2002

**The Citadel
Mark Clark Hall**

Committee Members Present

Mr. Larry Durham
Dr. Vermelle Johnson
Mr. Miles Loadholt
M. G. Thomas Olsen
Mr. Daniel Ravenel

M. G. Thomas R. Olsen, Sr. opened the meeting at 2:00 p.m.

1. Committee Minutes of September 5, 2002 (Attachment 1)

M. G. Olsen requested that the minutes be accepted as written if there were no changes. There being no changes it was moved (Ravenel), seconded (Durham) and voted to approve the minutes as written.

2. Consideration of Year 7 (2002-03) Performance Funding Issues Including (Attachment 2)

a. Standards for Indicator 2D, Compensation of Faculty for use in Year 7

M. G. Olsen gave a brief description of the process that was used to resolve some issues surrounding this indicator. After a brief discussion, it was moved (Ravenel), seconded (Johnson) and voted that the standards for "achieves" for indicator 2D will remain the same as last year for this year's scoring. The improvement factor will be 1% over the prior year. The rationale for this action is that there is no increased funding for salaries from the State. (See Attachment 2a)

b. Measure and Standard for Indicator 4A/B, Cooperation and Collaboration, for Teaching Sector

M. G. Olsen and members of the Committee discussed the concerns that were presented by the staff. This issue has been under discussion by staff and teaching sector institutional representatives prior to this meeting. Dr. Lovely Ulmer-Sottong gave the history of the meetings. It was moved (Johnson), seconded (Loadholt) and voted to approve the staff recommendation. (See Attachment 2b, Note p2, header, should read "Presented below is the Measure Applicable to Teaching Sector Institutions" as was noted in the discussion.)

c. Status of Indicator 5A, Percentage Of Administrative Costs As Compared To Academic Costs, for Year 7, d) Status of Indicator 9B, Amount of Public and Private

Sector Grants, for Year 7

Dr. Ulmer-Sottong requested that this indicator be deferred for this year. The rationale for this request is that federal accounting changes make direct comparisons with prior year's data problematic. She explained that the institutions to date have performed well on this indicator. It was moved (Ravenel), seconded (Durham) and voted to approve the request to defer this indicator for one year.

3. Consideration of a Performance Funding Transition Plan for USC Beaufort (Attachment 3)

M. G. Olsen gave brief background history on USC Beaufort's performance funding transition plan. Dr. Ulmer-Sottong discussed the indicators, their definitions, and standards to be applied to USC Beaufort.

Mr. Daniel Ravenel expressed concern for USC Beaufort and questioned whether USC Beaufort should be treated as two-year institution under performance funding as the transition was made. Dr. Gail quick, USC-Beaufort, responded that USC-Beaufort desired the inclusion as a 4-year institution and was confident that they would be able to complete the transition plan as indicated.

There was no further discussion. It was moved (Ravenel), seconded (Loadholt) and voted to approve the Transition Plan for USC-Beaufort.

4. Consideration of Common Schedule for Institutional Effectiveness Summary Reports (Attachment 4)

M. G. Olsen gave background information concerning the schedule. He discussed the design of the schedule (Attachment 4). The schedule is designed such that each year the institutions will report on one of the four areas with all institutions reporting on the same area. Dr. Ulmer-Sottong explained that this schedule would put all institutions on a common reporting schedule for the first time. She also explained that the content of the reports remains unaffected, as does the four-year cycle.

It was moved (Durham), seconded (Ravenel) and voted to approve the Common Reporting Schedule as recommended by staff.

5. Year 7 Revised Performance Funding Workbook

This was an informational item that did not require a vote by the Committee.

Dr. Ulmer-Sottong informed the Committee that the Revised Draft Workbook would be on the CHE Web by Monday, and all feedback from institutions should be submitted prior to November 12, 2002.

6. Other Business

Dr. Ulmer-Sottong thanked her staff for their hard work and then briefed members on a new performance funding brochure, the Higher Education for Higher Purposes Group, a discussion with Frank Fusco regarding regulatory relief, the new FIPSE grant, and the Peg Miller Assessment Study of student learning. She thanked Mr. Dan Ravenel for hosting this evening's reception and Col. Spike Metts of The Citadel for their gracious hospitality. Dr. Ulmer-Sottong

then discussed the upcoming events for the CAPA Retreat.
There being no further business, M .G. Olsen adjourned the meeting at 2:49 p.m.

Respectfully submitted,

Saundra E. Carr
Recording Secretary

Attachments referenced in minutes are available upon request.